

Attachment 1

Draft Meeting Notes Bicycle and Pedestrian Task Force

MEETING DATE: June 19, 2018

MEETING LOCATION: CMAP Offices

CALLED TO ORDER: 1:00 p.m.

ATTENDANCE:

TASK FORCE MEMBERS OR ALTERNATES:

Keith Privett, CDOT, Co-Chair
Emily Karry, LDOT
Lee Ann Prather, IDOT
Jessica Hyink, City of Evanston
Kyle Whitehead (for Ron Burke), Active Transportation Alliance
Jessica Ortega, DuPage Co. Forest Preserve
Ed Barsotti, Ride Illinois
Sidney Kenyon, DuPage DOT
Greg Piland, FHWA
Randy Neufeld, SRAM Corp (on phone)
Patrick Knapp, Village of Schaumburg (on phone)
Kevin Staniel, RTA
Allison Buchwach, Metra
Allan Mellis, Citizen

ABSENT:

Tom Rickert, Kane Co. DOT, Chairman
Pamela Sielski, Cook County Forest Preserve District
Carlos Feliciano, IDOT
Karen Shinnars, PACE
Jason Meter, CTA
Ryan Bigbie, KKCOM
Gin Kilgore, Bike Winter / LIB
Dave Longo, IDNR
Representative, CNT

CMAP STAFF:

John O'Neal
Elizabeth Schuh
Tina Smith
Tom Murtha
Molly Bradley

OTHERS:

Tim Gustafson, Epstein
Nan Newlon, Downers Grove
Aren Kriks, FPDCC (on phone)
Joshua Koonce, Village of Maywood (on phone)
Mike Mencarini, NPS
Brian Hacker, RTA
Tomohiko Music, CCDOTH
Benet Haller, CCDOTH
Jackie Forbes, KKCOM/KDOT

1.0 Introductions

Members and attendees introduced themselves.

2.0 Approval of the Minutes

Motion for approval of the meeting notes, with the correction incorporated, was then made and seconded. The motion carried.

3.0 Local and Regional Planning

3.1 ON TO 2050 – Draft Plan

CMAP staff (Elizabeth Schuh) presented on the status of the ON TO 2050 Draft Plan. The Plan, following three years in preparation, builds its recommendations on the three principles of Inclusive Growth, Resilience, and Prioritized Investment. Staff described the goals and recommendations across the five chapters of the plan. Following the plan's release for public comment on June 15th, CMAP staff and Board will spend the summer months soliciting input and verifying the recommendations of the Plan, prior to final adoption in October.

Ms. Schuh described the overall plan timeline and the work that has been accomplished and which fed into the draft plan, including outreach events and study reports. She then described key data sets and data visualizations that characterize the region as it currently exists, and as it is anticipated to be in future decades. Next, she explained and provided details on the plan's three main themes:

- Inclusive Growth
- Resilience
- Prioritized Investment

Ms. Schuh then outlined plan goals under each of these themes under the headings of Community, Prosperity, Environment, Governance, and Mobility. She provided additional

information and details on the Mobility chapter, since this is where bicycle and pedestrian travel is primarily discussed.

She emphasized the focus on implementation actions, upcoming public hearing dates, and, finally, CMAP's approach to the design of the plan – namely, as interactive, web-based experience.

3.2 ON TO 2050: Communications Material

CMAP staff (Tina Smith) presented the overall design and visual assets currently in development for the comprehensive regional plan, including the ON TO 2050 web (with interactive infographics and maps), urban design illustrations, and photo library, previewing content that will not be public until the plan launch on October 10, 2018.

Ms. Smith described the reasoning and benefits associated with designing the plan to be read/viewed primarily online. She then described the two 'channels' – one for CMAP and one for ON TO 2050. The primary visual assets, compiled or created for the plan, will be photography, architectural renderings, and info and data graphics, all of which she described in detail and provided examples for.

The web content will adhere to the following format or sections:

- Chapter landing page
- Recommendation page
- Local strategy maps
- Profiles
- Glossary
- Endnotes

She then provided samples / mock-ups of what these pages will look like, emphasizing that there will be interactivity in the final product. Finally, she described the section, "Profiles," clarifying that the goal is to put human faces to the plan content and recommendations.

3.3 ON TO 2050: Launch Event

Ms. Smith next provided an update on the ON TO 2050 launch event, which will take place Wednesday, October 10, 2018, from 10:00 a.m. to noon, in Millennium Park, and asked that Task Force and audience members both register for the event and help get the word out to drive greater interest in CMAP and ON TO 2050 and attendance at the October event.

3.4 FHWA Small Town and Rural Multimodal Networks Guide

Tim Gustafson, Senior Planner at Epstein and NACTO-certified trainer, provided an introduction and overview of the recently released FHWA guide, "[Small Town and Rural Multimodal Networks](#)." The guide focuses on road and facility design that aim to improve conditions for bicycling and walking in suburban communities and smaller town and more rural contexts, providing design solutions and guidelines that are tailored to their needs.

Mr. Gustafson began with the history and context of this guide within a larger effort to provide design resources by FHWA, AASHTO, and other agencies and organizations. He then described

the contents and layout of the guide, emphasizing the highly visual nature of the guide. The guide contains 6 chapters or sections:

1. Introduction
2. Mixed Transportation Facilities
3. Visually Separated Facilities
4. Physically Separated Facilities
5. Key Network Linkages
6. Planning and Project Development

For each treatment within these ‘facilities’ chapters the following information is given:

- Application
- Benefits
- Case Studies
- Guidance
 - Geometric Design
 - Markings
 - Signs
 - Intersection treatment
 - Implementation
 - Accessibility

Mr. Gustafson then provided details on, and examples of the illustrations associated with, a few of specific treatments, including bicycle boulevards, advisory shoulders, pedestrian lanes, crossing treatments, and sidepaths. Finally, he pointed out the guide’s image gallery at www.ruraldesignguide.com, which is mobile friendly and therefore good for on-the-spot communication at meetings.

4.0 Pedestrian and Bicycle Programming and Policy

4.1 RTA Access to Transit Program

Brian Hacker of the RTA presented on the current call for projects in the Access to Transit program, which provides funding for small-scale capital projects that improve access to the regional transit system for pedestrians and bicyclists. To date, Access to Transit has funded projects in 22 communities throughout the region for a total investment of roughly \$10 million. The call for projects is now open with a deadline of August 31, 2018.

Mr. Hacker first gave background and history of the program, emphasizing its focus on TOD areas and the need to consider the first/last mile of transit trips. The current call is the program’s fourth. Next, he described program timeline, and eligibility requirements, evaluation criteria, and eligible project types, which include bus and rail warming stations, sidewalks, crosswalks and signal heads, covered bike parking, wayfinding signage, and ADA accessibility improvements. He then described the process whereby the program selects projects, bundles them, and then applies to CMAQ, adding that project applicants are responsible for

funding/completing Phase 1 engineering, since the CMAQ does not typically fund Phase 1. The main criteria used in selecting projects are:

- Aligned with plan goals
- Ability to increase ridership / reduce VMT
- Readiness / ability to implement
- Community support
- Service Board coordination

Next, Mr. Hacker gave examples of some completed or currently underway projects, showing before-after image (or current conditions vs. design) of three project sites.

4.2 E- CMAP Bicycle and Pedestrian Counts and Count Database

CMAP staff (Tom Murtha) presented on the efforts to undertake site-based bicyclist and pedestrian counts within six counties of the CMAP region, and to develop and maintain a geodatabase of these and other counts (Bike Pedestrian Repository), as well as a connected effort to collect data on sidewalks (or lack thereof) at locations where major roads intersect with expressways.

Mr. Murtha began with a summary of CMAP bike-ped count activities and the count database being developed. He provided the following key details regarding CMAP's geodatabase of hourly bike-ped counts:

- Database contains CMAP agency counts from 2014-2017, but is designed for later addition of other agencies' counts.
- Publicly available on regional data hub at: <https://datahub.cmap.illinois.gov/dataset/bike-and-pedestrian-count-geodatabase>
- Typical count is intersection-based, tallied by the hour of the day.
- Counts are tied to IRIS and Regional Trail inventories.

He then described count methods and characteristics, showing a map of count locations to-date (from 2014-17). He stated that the 2018 counts will be focused on expressway crossing and will include data collection on sidewalks, asking the following questions (in addition to conducting counts):

- Sidewalk Exists On or Under Structure?
- Sidewalk Exists on Both Approaches?
- Minimum 4' Maintained?
- Back-of-curb sidewalk conditions (next to traffic lane? Recommended width?)?
- Expressway ramp conflicts?
- On-street or off-street bikeways?

6.0 Public Comment, Announcements, and Other Business

6.1 Introduction – Stephane Phifer, Deputy Executive Director for Planning

On May 7, 2018 Stephane Phifer joined CMAP as the new Deputy Executive Director for Planning. Stephane introduced herself, stating that she came to CMAP from the City of Aurora, where she was Planning Director since 2006. In addition to introducing herself, she spoke briefly about her vision for CMAP's planning group and its activities, and her commitment to bicycle and pedestrian issues, projects, and programs, which she also supported – and witnessed the success of – in the City of Aurora.

6.2 Other Announcements and updates

Mr. Whitehead announced Bike to Work Week and associated events, including the Bike Commuter Challenge and a rally in Daley Plaza on Thursday, June 21. He also described two bills in Springfield (4799 and 5143), which focus on bicycle and walking education and safety information to be included in Drivers Education training materials and tests.

Ms. Ortega announced the ribbon cutting for the West Branch DuPage River Trail, which will take place on 11 a.m., June 21 (rescheduled to June 26).

Mr. Piland thanked the Task Force and Tim Gustafson for including information on the “Small Town and Rural Multimodal Networks Guide” and reminded Task Force members and the audience that FHWA has multiple, up-to-date guides, as well as many other useful resources, on their webpages, both in Safety and Planning.

Mr. Barsotti announced that the Illinois Bike Summit took place on May 7, with record attendance. He added that all presentations from the Summit had been placed online at Ride Illinois' website.

Ms. Prather announced that ITEP awards had been announced in May (at the Illinois Bike Summit). She also announced that the IDOT Fall Planning Conference would take place in Peoria on October 11 and 12. Finally, she announced that bike-ped safety training would be offered

7.0 2018 Meeting Dates (remaining)

The Chair reminded Task Force members and the public of the remaining 2018 meeting dates, including a change to the date of the September meeting.

- Wednesday, September 26, 2018 at 1:00 p.m.
- Wednesday, December 12, 2018 at 1:00 p.m.

7.0 Adjournment: 3:00 PM